

**THE CONSTITUTION  
OF  
ENVIRONMENTAL DESIGN AND MANAGEMENT STUDENTS, ASSOCIATION  
[EDEMSEA]  
OBAFEMI AWOLowo UNIVERSITY,  
ILE-IFE.**

**...towards a sustainable environment**

**EDEMSEA Set-up Committee: All Presidents of the departments in the faculty**

**EDEMSEA Constitution Review Committee: Two representatives from each department in the faculty**

**DECEMBER,2015**

**PREAMBLE**

**Having unanimously resolved to foster a peaceful coexistence among ourselves with a view to promoting our general welfare, for the purpose of maintaining academic excellence, healthy and honourable community;**

**In order to harness the educational resources of the faculty made available to us and the university at large for the development of responsible community;**

**So as to contribute our quota to the progress and development of our dear faculty;**

**We, the students of faculty of environmental design and management obafemi awolowo university ile-ife by the congressional resolutions do hereby give to ourselves the following constitution.**

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**1. BASIC PROVISIONS**

**1. 1. Supremacy of the Constitution**

This constitution is supreme and its provisions shall be binding on all members of the association. Any action, omission, directive or advice contrary to the provisions of the constitution shall be null and void to the extent of its inconsistency.

**1. 2. Name**

The body shall be known, called and addressed as **Environmental Design and Management Students Association (OAU, Ile-Ife)**, and abbreviated as **EDEMSA**.

**1. 3. Motto**

The motto of the association shall be:  
**“...towards a sustainable environment”.**

**1. 4. Logo**

**1. 6. Arms of the Association**

The association shall be constituted of the following arms:

1. The Central Executive Council
2. The Parliament
3. The Judiciary
4. The General Assembly

**1. 7. Appointment of Patron, Patroness, and Advisers**

There shall be the appointment of patrons, patronesses and advisers on the advice of the executives subject to the congress.

- 1.** Persons to be appointed must be of good repute
- 2.** His/her consent must be sought
- 3.** Such persons must be individuals with sound knowledge in their professional field as well as experienced in life matters

1. 8. **Membership**

1. Members shall be indisputable registered students of each department, making up the faculty, that pay his/her association annual due.

2. Recognized departments are (*in alphabetical order*):

1. Architecture
2. Building
3. Estate Management
4. Fine Art
5. Quantity Surveying
6. Urban and Regional Planning

1. 8.2 **Cession Of Memebership**

If a member cease to be a student of the school or under suspension or expulsion by the school management on the ground of examination malpractices and convicted as such, or engagement in any vices as against the rules and regulations contained in the student handbook by the management and convicted as such.

1. 9. **Honorary and Life Membership**

1. On nomination by the Executive Council, the General Congress may grant life membership to past members of the association who has shown distinguished commitment to the progress of association over a period of at least three (3) years; and may grant honorary membership to any person(s) from any work of life who have greatly contributed in one way or another to the achievement of the aims and objectives of the association.

2. Such nominee shall be deemed to have been conferred with honorary and/or life membership by a vote of not less than three quarter (3/4) majority of the congress members, present and voting, provided they form a quorum at such meetings.

3. Any person(s) conferred with honorary and/or life membership shall be awarded a certificate signed by the President of the Association and the Dean of the Faculty of Environmental Design and Management.

4. Such person(s) awarded honorary and/or life membership shall have the privilege to use the facilities provided and recognized by the Association, and participate in recognized meetings and functions of the Association to which he/she/they have been earlier invited.

**2. STAFF ADVISERS**

(i) There shall be two staff advisers on appointment by the dean

(ii) Any of the staff advisers may be re-appointed if so wish and agreed by the association

(iii) Advisers tenure of office shall be for a period of four years.

**3. THE CONSTITUTION**

2. 1. **Interpretation**

1. The power of ultimate interpretation of the constitution shall rest on **The Parliament** or with **The congress** subject to the dissolution of **The Parliament**.

2. Such interpretation by **The Parliament** shall be reversible by at least two-third (2/3) majority of the members of **The congress** present and voting at the meeting, provided they form a quorum at such meetings.

3. In this constitution, unless it is otherwise expressly stated or requested by contest, all masculine pronouns include feminine.

4. Officers of the Association include any student serving the Association as a result of election or appointment in one official capacity or the other.

5. Constituency shall refer to any population unit of unit of students in a particular year of study.

6. "Present and voting" refers to every members of the arms of the Association and/or **The** congress as the case may be, present at the meeting of any of the arms of the Association or congress and exercising his voting rights by:

1. Voting for;

2. Voting against; or

3. Abstaining from any motion under consideration

2.        2.        **Amendment**

1. This constitution may be amended upon a resolution to do so, passed by at least three-quarter (3/4) majority of the members of **The General Assembly** congress present and voting at the meeting, provided they form a quorum at such meetings.

2. A resolution for amendment of the constitution may also be sent by a motion passed by four-fifth (4/5) majority of any of the other arms of the Association.

3. Such a resolution shall on adoption by **The General Assembly** congress be sent to the **parliament** which shall deliberate on and carry out the amendment.

4. Such amendment shall be presented to **The** congress and shall be approved by two-third (2/3) majority of the members of **The** congress present and voting at the meeting, provided they form a quorum at such meetings.

2.        3.        **Suspension**

1. Any part, section or sub-section of this constitution may be suspended by not less than four-fifth (4/5) majority of any of the arms of the congress present and voting at the meeting, provided they form a quorum at such meetings; subject to the vote of agreement or disagreement by two-third (2/3) majority of the members of **The** congress present and voting at the meeting, provided they form a quorum at such meetings.

2. Upon suspension of such part, section or sub-section, a working order shall be adopted by at least two-third (2/3) majority of the Arm of the congress that suspended such part, section or sub-section; subject to the vote of agreement or disagreement by two-third (2/3) majority of the members of **The** congress present and voting at the meeting, provided they form a quorum at such meetings.

3. Such a working order on adoption shall remain binding for a period of not more than four (4) weeks during which it, not the constitution, shall be considered for amendment and shall be tended as such.

4. All working orders shall be documented at the Appendix for future references.

.        **THE CENTRAL EXECUTIVE COUNCIL (C.E.C)**

3.        1.        **Extent of Executive power**

1. The executive power of the Association is here vested in **The Executive Council** and such powers may be exercised by them directly subject to the provisions in this constitution.

2. The members of the C.E.C shall not move or second any motion at the **Parliament** and **The** congress.

3. 2. **General functions of the Central Executive Council**
  1. The C.E.C shall uphold the Constitution on all members of the Association
  2. The C.E.C shall take all administrative decisions of the Association; subject to the control and approval of:
    1. The **Parliament**; and depending on the gravity of the decision or as decided by the **Parliament**, subject to
    2. **The congress.**
  3. The C.E.C shall abide and with immediate effect carryout the resolutions of **The congress.**

3. 3. **Membership**

The executive arm of the Association shall be made up of the following members:

1. President
2. Vice-President
3. General Secretary
4. Assistant General Secretary
5. Financial Secretary
6. Treasurer
7. Public Relations Officer
8. Director of Sports
9. Director of Socials
10. Welfare Officer
11. Librarian

3. 4. **Functions of Individual Executive Officers**

1. **PRESIDENT**

1. Shall be the Chief Executive officer of the Association, coordinate the activities of the executives, and designate other functions to any of the other executive member(s) whenever the need arises.
2. Shall summon, through the **General Secretary** all meetings, be it executive, general or emergency meetings.
3. Shall preside over such meetings as above.
4. Shall take decisions on behalf of the Association in consultation with the **Executives**, subject to the ratification of **The Parliament** and **The congress.**
5. In case of any emergency, he shall take a constructive decision in conjunction with other members of **The Executive Council.**
6. Shall countersign the final verdict of **The Judicial Council.**
7. Shall be one of the official representatives of the Association to any external occasion.
8. Shall be one of the three (3) signatories to the account of the Association.
9. Is empowered to delegate duties to any member of **The Executive Council** as and when deemed necessary so far as the duty is not contradictory to the constitutional role of the members of **The Executive.**
10. Shall keep proper record of **EDEMSA**'s material in his possession in the secretariat, or a place designated as such by **The Executive Council.**
11. Any decision made by the president at executive meetings shall be

reversible by at least (2/3) majority of **The Executive** members present and voting, provided they form a quorum at such meeting.

**12.** shall in conjunction with all members of the executives, prepare and present a proposed budget containing all financial expenditures for the tenure to the parliament.

**13.** If the president fails in his functions in this *sub-section* to such magnitude as is unbearable by the Association, a vote of no confidence may be pass on him by the executive members forwarded to the parliament for appropriate action two-third (2/3) majority of **The Executives** members can summon meeting, presided upon by such other person as is authorized by the constitution or chosen from among **The Executive** members.

## **2. VICE-PRESIDENT**

**1.** Shall assist and deputize for the president in all matters.

**2.** Shall be the Chief Whip in **The Executive** meeting.

**3.** Shall act for the president in accordance with provisions of *section 3.4.1* of this constitution.

**4.** Shall be the coordinator of **The Academic Committee**.

**5.** Shall in the discharge of his duty, act on the advice of **The Executive Council**.

**6.** Shall coordinate fund-raising activities of the Association.

## **3. GENERAL SECRETARY**

**1.** Shall handle the Association's official correspondence and be the custodian of the records and document vis-à-vis purchasing of stationeries.

**2.** Shall be responsible for the management of the Association's secretariat, or any place recognized as such.

**3.** Shall take minutes of proceedings at **The Executive Council** meetings.

**4.** Shall keep the Statistical record of the student members.

**5.** Shall keep an imprest account of an amount to be determined by **The Executive Council**, for the secretariat and shall be accountable to **The Executive Council** at every meeting.

**6.** Shall on approval of **The Executive Council** compile a comprehensive record of the activities of **The Executive Council** and present it at the swearing-in ceremony of the next **Executive Council**.

**7.** Shall convene executive and general meetings of the Association at the request of the president and/or **The Executive Council**.

**8.** Shall compile and present to **The Parliament** and to **The congress**, the activities of the executives throughout their tenure.

**9.** Shall also draw up the agenda for all meetings of **The Executive Council** and **The congress** of the Association in conjunction with the president.

**10.** Shall keep a proper record of every **EDEMSA's** material in the secretariat.

## **4. ASSISTANT GENERAL SECRETARY**

**1.** Shall assist and be free to exercise all power constitutionally vested on **The General Secretary** in the absence of the later.

**2.** Shall perform all other duties as designated by **The General**

**Secretary, The Executive Council and The Congress.**

3. Shall coordinate the proper handling over of Association's properties from an outgoing executive to an incoming one.

#### **5. FINANCIAL SECRETARY**

1. Shall keep proper financial records of **EDEMSA**.

2. Shall in conjunction with **The Treasurer** and **The Financial Committee** collect all fees, dues and levies from members of the Association and any other monies at the appointed time and hand them (i.e. monies collected) over to the treasurer within 24 hours.

3. Shall work closely with the heads of all committees.

4. Shall be responsible to **The Executives** and **The Parliament** for the disbursement of the Association funds strictly with provisions in the budget.

5. Shall be one of the signatories to the account of the Association.

6. Shall keep all bank transactions of the Association.

7. Shall after prior approval by **The Executives** and **The Parliament** present an annual account of the finances of the Association to **The General Assembly** during the tenure of **The Executive Council**.

8. Shall give financial advice as may be deemed fit.

9. Shall carry out any such other functions reasonably tangential and as may be assigned to his office by other section(s), sub-section(s), or part(s) of this constitution.

10. Shall keep a proper financial record of all **EDEMSA**'s material in his possession in the secretariat.

11. Shall make all financial records available for auditing when called upon to do so by the congress.

12. Shall be in charge of **The Financial Committee**.

#### **6. TREASURER**

1. Shall account for the Association's monies received or disbursed on behalf of the Association and shall communicate same to **The Financial Secretary** on daily basis.

2. Shall bank the Association's monies within 48 hours except on weekends (72 hours) and present the teller to the executives at their meeting..

3. Shall be ready to give account of all monies belonging to the Association within 24 hours on the request by the executives, **The Parliament** and or **The General Assembly** as a whole.

4. Shall in conjunction with **The Financial Secretary** keep a record of all money banked and withdrawn.

5. Shall keep an imprest account of an amount as thought appropriate by **The Executive Council** at any particular time.

6. Shall be a member of **The Financial Committee**.

#### **7. PUBLIC RELATIONS OFFICER**

1. Shall in due consultation with **The Executives** be responsible for the external and internal publicity of the Association and the activities of the same.

2. Shall be the Chairman of the Association's Editorial crew and shall be responsible for all publication of the Association.

3. Shall not be the editor of such publications specified in *section 3.4.7.2* above.

4. Shall promote and represent the Association in full official capacity at various forms.
5. Shall mobilize members and public support cum participation for the Association's activities.

## 8. DIRECTOR OF SPORTS

1. Shall organize and coordinate all sporting activities of the Association.
2. Shall be the chairman of **The Sport Committee** of the Association.
3. Shall present the Association's **Executive Council** with a programme of Sports activities.
4. Shall keep all sporting material in the store of the Association, if any.
5. Shall keep a duplicate record of every sporting material purchased by the office of **The Director of Sport** in the secretariat copied to the president.

## 9. DIRECTOR OF SOCIALS

1. Shall without prejudice to other *sections* of this constitution be responsible for all approved socio-cultural activities of the Association.
2. Shall be the chairman of **The Social Committee**

## 10. WELFARE OFFICER

1. Shall be responsible for all matters relating to the welfare of the members of the Association.
2. Shall keep and maintain all the Association's properties that are directly connected with student's welfare.
3. Shall stand by any other roles relating to this office.

## 11. LIBRARIAN

1. Shall be in charge of the Association's library.
2. Shall be responsible for the coordination of academic and intellectual activities of the Association.
3. Shall keep the record of all books and materials in the Association's library.

### 3. 5. Discharge of Executive Functions

1. Unnecessary victimization, misappropriation of executive power, misuse of funds, use of abusive language, or any combination of afore mentioned during the discharge of executive functions by **The Executive Council**, or any person in the role/duty of any of the members of **The Executive Council**, shall be referred to **The Judiciary council** for adequate punishment as deemed fit, or referred to **The General Assembly**, depending on the seriousness of the matter and if agreed so by two-third (2/3) of **The Judiciary Council**, provided they form a quorum at such meeting.

### 3. 6. Meetings

1. Meetings shall be absolutely formal, and any informal act shall be punished as agreed by a simply majority of **The Executive Council**.
2. Persistent lateness or absence from meetings, other than for the sake of lack or late information, discharge of executive functions or representation of the

Association as appropriate, shall be punished as agreed by a simply majority of **The Executive Council**.

3. 7. **Quorum**

1. No less than six members of **The Executive Council** shall form a quorum at any meeting of the same.

3. 8. **Resignation and Cession**

1. The rule in section 3.4.1.12 shall apply to all members of the executive council.

2. Any member of **The Executive Council** who desires to resign from position shall write an official letter of resignation to **The Parliament**, which upon assessment shall accept it while seeing into reasons for such actions and acting as deemed appropriate; but in the case of the resignation or any of **The President, The Vice President and The General Secretary**.

3. 9. **Dissolution**

1. The executive council may be dissolved for the following reasons:

1. Inactivity
2. Evidence of a rig of election that installs **The Executive Council**
3. Constant fighting among members of **The Executive Council**

4. **THE PARLIAMENT**

4. 1. **Extent of Parliament Power**

1. Shall reserve the power, as may be deemed necessary to make new laws and amend the existing one, which shall be binding on every member of the Association.

2. Shall have the right to dismiss any member of **The Parliament** who is absent from any three consecutive meetings without due notification and consent of **The Parliament** via the clerk of the house.

3. Shall appoint **The Judiciary Council** members upon the applications forwarded by intended members.

4. Shall forward the case of any erring **Executive** member of **The Judiciary** to **The General Assembly** through **Chief Whip** by which the case is subject to final ratification.

5. Vacant offices due to the exercise of 2 above shall be open to financial members of **The General Assembly** only; a letter should be sent to the erring officers constituency and the constituency will send another representative vetted by the parliament and swear oath of office before becoming a member and shall be filled at the next meeting of **The Parliament** after the decision of **The Judiciary Council** through a bye-election that is to be conducted by **The Parliament**.

6. Shall have the power to suspend or renounce any member of a standing or ad-hoc committee who may have fallen short of his duties.

7. Shall reserve the power to report any erring member(s) of **The Parliament** to **The Judiciary Council** through **Chief Whip** and take actions on the resolution of **The Judiciary Council**.

8. shall approve the appropriation bill submitted by the president after critical scrutiny and considerations of the provisions therein and pass it to become budget not later than 3weeks after submission.

4. 2. **Functions of the Parliament**
  1. Shall approve the budget proposal of the Association at the first business meeting not later than 3 weeks after submission.
  2. Shall consider proposals, motions and other matters that arise in connection with the provision of this constitution and shall transmit resolution to the congress and secure acceptance of the said resolution.
  3. Shall scrutinize the account of the association in each meeting of **The Parliament**.
  4. Shall present **The Approved Budget** of the executives to **The Audit Committee**.
  5. Shall ratify any person appointed by **The Executives** in case of suspension or impeachment of any officer who has no assistant.
  
4. 3. **Membership**
  1. Shall compose of four (4) elected representatives from each department of the faculty.
  
4. 4. **Officers**
  1. There shall be the following officers at **The Parliament**.
    1. The Speaker
    2. Deputy Speaker
    3. Clerk
    4. Chief whip
  2. The officers shall be elected by members of **The Parliament** at their first meeting.
  3. The officers shall represent **The Parliament** at meetings where they are required.
  4. Unless at the first year or re-installment of the Association as the case may be, **The Speaker and the clerk** shall both be returning members of **The Parliament**, and shall not be from the same departments, nor from the same department as **The Executive President**.
  
4. 5. **Functions of Individual Parliament Officers**
  1. **THE SPEAKER**
    1. Shall preside over all **Parliament** meetings.
    2. shall read the provisions of the appropriation bill to the hearing of its members and after much considerations and scrutiny by the parliament, if the house agrees, he then approve it to become budget.
    3. Shall summon meetings of **The Parliament** through **The clerk** when deemed fit or on the advice of **The Executive President**.
    4. Shall be the chief interpreter of the constitution of the Association. Such interpretation shall be reversible by two-third (2/3) majority of the members of **The Parliament** present and voting, provided they form a quorum at such meeting.
    5. Shall not vote in the meeting of **The Parliament** but shall have a casting vote where there is a tie.

6. Shall countersign the final verdict of **The Judiciary Council**.
7. Shall have the right to look into the affairs of the various committees constituted by **The Parliament**.

## 2. THE DEPUTY SPEAKER

1. Shall stand in for **The Speaker** in his absence or on the instruction of the same.
2. Shall deputize for **The Speaker** in his absence or on the instruction of the same.
3. Shall assist **The Speaker** in all his functions.

## THE CLERK

1. He shall on the instruction of **The Speaker** pass the circulars and agenda for meetings of **The Parliament** to the members three (3) working days before such meetings.
2. Shall take and record minutes and attendance of members of proceedings at **The Parliament** meetings and shall make copies of the resolution passed at each meeting available to all members of **The Parliament**, members of **The Central Executive Council**, **The General Assembly** and all other persons or bodies that shall be responsible for the implementation of the resolutions within two weeks of such meetings. **The Speaker** at the meeting in which they are read shall sign such minutes after approval by **The Parliament**. All minutes when so recorded and signed shall be considered correct.
3. Must notify **The Executives** at least five (5) working days before the first business sitting and two (2) working days before subsequent meetings.

## CHIEF WHIP

1. Shall recommend for dismissal any member of **The Parliament** who is absent from **Parliament** meetings on two (2) consecutive occasions without any prior permission of **The Parliament**.
2. Shall make available a comprehensive list of the members of **The Parliament** present at every sitting to the **clerk** in the case of future recommendation, be it financial or otherwise.
3. Shall not vote but conduct the voting exercise in **The Parliament** meetings.

## 4. 6. Discharge of Parliament Power

1. Unnecessary victimization, misappropriation of executive power, misuse of funds, use of abusive language, or any combination of afore mentioned during the discharge of constituted functions by **The Parliament**, or any person in the role/duty of any of the members of **The Parliament**, shall be referred to **The Judiciary council** for adequate punishment as deemed fit, or referred to **The General Assembly**, depending on the seriousness of the matter and if agreed so by two-third (2/3) of **The Judiciary Council**, provided they form a quorum at such meeting.

2. Shall receive a minimum amount as seen adequate by **The Executive Council** as a take-off grant at least a week before the first business sitting.

4. 7. **Meetings**

1. Ordinary meetings of **The Parliament** shall be held at least three (3) times per semester.

2. There shall be emergency meetings which shall be summoned on the following reasons:

1. When **The Speaker** deems it fit in the interest of the Association or receives a written request signed by one-third (1/3) of the members of **The Parliament**.

2. When **The Executive President** sends in a written request to **The Speaker** stating the proposed agenda of **The Parliament** meeting, which shall be circulated to all members of **The Parliament** at least three (3) working days before the time of the meeting.

4. 8. **Quorum**

1. One-third (1/3) of the members of **The Parliament** shall constitute quorum at ordinary meetings.

2. One-quarter (1/4) of the members of **The Parliament** shall constitute quorum at emergency meetings.

3. Each department of the faculty must be represented to form quorum as in *sections 4.8.1 and 4.8.2* above.

**MOTIONS**

**(a)** Original motions

1. All motions duly signed shall be submitted in writing to the clerk of the house not later than 3days before a meeting.

2. All motions shall appear on the order paper of the meetings at which they are to be discussed and displayed on association notice board atleast 48hours before the meeting

3. A motion which has been moved and seconded shall not lapse unless the mover is absent from the meeting at the time the motion is tabled for debate.

**(b)** Amendments

1. Amendments shall be either

(i) To leave out words or

(ii) To leave out words and insert or add others or

(iii) To insert or add other words

**(c)** Motions without notice shall be:

(i) Motions withdrawing motion.

(ii) Motions to adjourn the meeting

(iii) Motions that the questions be now put

- (iii) Motions to adjourn debate
- (v) Motions to introduce any business deemed by the speaker to be urgent
- (vi) Motions to suspend standing order or clause of the constitution
- (vii) Motion to alter procedure or business
- (viii) Motions to postpone consideration of a motion to definite time
- (ix) Motion to refer to committee

#### POINT OF ORDERS

A point of order when raised must be heard at all times except during the act of voting and shall deal with the conduct of the meeting. It shall concerns such matters as:

- (a) Indecorum
- (b) Intention to refer to standing orders and or a clause of the constitution
- (c) Violation of standing orders
- (d) Introduction of a matter not relevant to the question under consideration

#### MOTIONS OF ADJOURNMENT

The mover of the original motion shall have the right to reply a motion of adjournment after which no further debate may be permitted and a vote shall be taken immediately

#### 4. 9. Resignation and Cession

1. Any member of **The Parliament** wanting to resign his membership shall so do by writing to **The Speaker** through **The clerk of The Parliament** and copy same to his departmental president through **The General Secretary** of his departmental Association.
2. **The Speaker** of the house shall inform **The Parliament** about the letter as in *section 4.9.1* above at a meeting following the receipt of such letter.
3. A member of **The Parliament** shall be deemed to have forfeited his seat on receipt of his demand for resignation signed by at least two-third (2/3) members of **The Parliament** provided that such a demand for resignation contains cogent reasons for resignation.
4. A member may forfeit his seat when considered so by **The Speaker** due to *section 4.1.2* above or due to non-performance of his constituted duties.
5. Any member affected by sections **4.9.1, 4.9.2, 4.9.3, and 4.9.4** above shall hand over all Association's property with him and render correct account thereof to **The Speaker of The Parliament** within three (3) days of vacating his seat.
6. A member of **The Parliament** shall be deemed to have ceased to be such upon a resolution passed by three-quarter (3/4) of the members at an ordinary meeting of **The Parliament**.
7. if the member cease to be a student of the school or under suspension or expulsion by the school management on the ground of examination malpractices and convicted as such, or engagement in any vices as against the

rules and regulations contained in the student handbook by the management and convicted as such.

4. 10. **Dissolution**

1. **The Parliament** shall stand dissolved immediately after the inauguration of a new **Parliament**.

2. **The Parliament** shall stand dissolved by a motion passed and signed by at least two  $\frac{3}{4}$  of the total population of financial members of the Association.

3. **The Parliament** shall stand dissolved if 50% of the members are discovered to have reached the position through any fraudulent election conduct; and a fresh election conducted to re-elect a new **Parliament**.

5. **THE JUDICIARY**

5. 1. **Extent of Judiciary Power**

1. No member of **The Judiciary** shall also be a member of **The Central Executive Council, The Parliament**, or any other **committee**.

5. 2. **Functions of the Judiciary**

1. Shall adjudicate on all matters referred to it.

2. Shall resolve charge and complaints referred to her by **The Chief Whip** or any member of the Association.

3. **The Judiciary** shall in appropriate cases recommend punishment to member(s) found guilty of allegation(s) leveled against him or against them, as the case may be.

4. Shall decide charge and pronounce complaints on issues before **her** in accordance with the principles of natural justice, equity and good conscience.

5. Shall be conscious of not making pronouncements that could evoke the "reservation" of **The General Assembly** congress.

6. Shall sit over any bad election conduct, as the **elections tribunal** before, during or/and after the elections.

5. 3. **Membership**

1. Shall be inaugurated in **The Parliament** house upon the application from interested members through **The Speaker** of the house.

5. 4. **Officers**

1. **The Judiciary** shall have the following officers:

1. **Lord Chancellor**

2. Registrar

3. Five (5) other chancellors

5. 5. **Functions of Individual Judiciary Officers**

1. **Lord Chancellor**

1. Shall preside over the meeting of **The Judiciary Council**.

2. Shall endorse charges and complaints before the council sitting could commence.

3. Shall decide matters on the interpretation of the constitution jointly.

4. Shall endorse the final verdict of **The Judiciary Council** without

prejudice.

5. Shall swear-in the new **Central Executive Council** members, new **Parliament** members, and other newly elected officers of the Association.

## 2. The Registrar

1. Shall assist the **Lord Chancellor** in the discharge of his duties.
2. Shall preside at the sittings of **The Judiciary Council** in the absence of the **Lord Chancellor**.
3. Shall furnish **The Congress, The Central Executive Council** and interested members with copies of **The Judiciary Council's** decisions.
4. Shall summon the sitting of **The Judiciary Council** on the approval of the **Lord Chancellor**.

## 3. Five (5) Other Chancellors

1. Shall act as juries.
2. Shall have regard for the advice and directives on point of law from the **Lord Chancellor**.
3. Shall do all other things subject to the requirement(s) of the **Lord Chancellor**.

## 5. 6. Discharge of Judiciary Power

1. Any aggrieved member(s) of the Association shall lodge complaint(s) against the **Central Executive Council**, The parliament or any other body or person(s) to the **Lord Chancellor** through the **Chief Whip** in the case of violation of his right as guaranteed by the constitution.
2. The **Judiciary Council** shall sit on all justifiable complaints referred to the **Council**.

## 5. 7. Sitting Regulations

1. Accused person(s) shall reserve the right to request the service of a student solicitor, preferably from the faculty of law in his defense during prosecution.
2. The **Judiciary Council** shall fix a date, place and time for the hearing of matters referred to it.
3. Shall notify all parties concerned of the hearing date.
4. Shall allow officers and members of the Association to appear (if necessary) as witnesses or as friends of the **Judiciary Council**, at the sitting.
5. Shall hear all parties concerned in the matter(s) referred to her, and no one will be allowed to judge his causes.
6. The **Lord Chancellor** shall announce the decision(s) of the council and give reasons for it.
7. The **Registrar** shall produce, keep and make available records of proceeding at the council's sitting.

## 5. 8. Quorum

1. One-third (1/3) of the members of **The Judiciary** shall constitute quorum at all meetings.

2. Each department of the faculty must be represented to form quorum as in *sections 5.8.1* above.

5. 9. **Resignation and Cession**

1. Any member of **The Judiciary** wanting to resign his membership shall do by writing to **The Speaker** through **The Lord Chancellor** of **The Judiciary** and copy same to his departmental president through **The General Secretary** of his departmental Association.

2. **The Speaker** of the house shall inform **The Parliament** about the letter as in *section 5.9.1* above at a meeting following the receipt of such letter.

3. A member of **The Judiciary** shall be deemed to have forfeited his seat on receipt of his demand for resignation signed by at least two-third (2/3) members of **The Parliament** provided that such a demand for resignation contains cogent reasons for resignation.

4. A member may forfeit his seat when considered so by **The Speaker** due to *section 5.9.1, 5.9.2* above or as a result of non-performance of constituted duties.

5. Any member affected by sections **5.9.1, 5.9.2, 5.9.3, and 5.9.4** above shall hand over all Association's property with him and render correct account thereof to **The Speaker** of **The Parliament** within three (3) days of vacating his seat.

6. A member of **The Judiciary** shall be deemed to have ceased to be such upon a resolution passed by three-quarter (3/4) of the members at an ordinary meeting of **The Judiciary**.

5. 10. **Dissolution**

1. Shall stand dissolved immediately after swearing-in-ceremony of the new executives.

6. **THE GENERAL ASSEMBLY**

6. 1. **Membership**

1. *See section 1.8.*

6. 2. **Extent of the General Assembly Power**

1. Shall hold the ultimate decisive power of the Association.

2. Shall dissolve any of the other arms of the Association when the motion is moved to that effect and is supported by two-third (2/3) majority of members of the Association present.

3. Shall reserve the right to express reservation and make necessary correction(s), if any, on decisions of **The Judiciary**, or **The Disciplinary Council**, and shall do all other things to guarantee the effectual achievement of the spirit of the constitution.

6. 3. **Functions of the General Assembly**

1. Shall pass resolutions if necessary on any matter which is of importance to the general body of the students in the Association.

2. Shall approve or disapprove the progress, financial and audit reports of **The**

**Central Executives, The Parliament, The Financial Committee, The Audit Committee, etc,** at business meetings for the purpose.

6. **6. General Assembly Congress Regulations**
  1. **The Executive President** or any other given such power by constitution shall preside at the Congress meetings.
  2. A member shall address the Congress only after being recognized.
  3. A member shall stand while addressing the Congress and shall first observe the proper decorum.
  4. If **the Executive President** shall by any reason raise to asset his authority, then any other member(s) standing or addressing the Congress shall immediately resume his seat and keep quiet.
  5. Voting shall be conducted on motions before the Congress and conducted by **general secretary**
  6. Results shall be announced by **the Speaker** or any constituted representative in his stead after such voting.
  
6. **7. Business Meetings**
  1. **The General Assembly** shall be summoned on the following conditions:
    1. When **the Executive President** considers it necessary or on receiving a written request signed by not less than fifty (50) members of the Association.
    2. When **the Speaker** is of the opinion that holding such an assembly shall be imperative to the interest of the Association, or when deemed fit by two-third (2/3) majority of any of the arms of the Association.
    3. when the executive president wants to present the appropriation bill to the parliament
  2. **The General Assembly** meeting shall be held at least twice in any academic semester, and shall always be presided over by **the Executive President**, or anyone constituted in his place.
  
6. **8. Quorum**
  1. Quorum shall be deemed to have been formed when the members present at **the General Assembly** reflects a representation of all arms of the Association, all numbering up to at least eighty (89) members.
  
6. **9. Standing Orders**
  1. **Point of Order:** shall be used to correct disorderliness at the Congress, through:
    1. Reference to the provision of the Constitution
    2. Decorum
    3. constitutional guidance
  2. **Information:** shall be used to pass any relevant message(s) which is/are capable of initiating a way forward during sittings.
  3. **Observation:** shall be used to empower any position of the constitution about any matter on ground.
  4. **Objection:** shall be used to show dissatisfaction, disapproval or disagreement to any matter(s) raised by any member(s) at any official sitting.
  5. The above *section 6.9.1, 6.9.2, 6.9.3, and 6.9.4* shall be duly regarded by

the presiding officer whenever they are raised at any meeting.

7. 2. **Academic Committee**
  1. Shall assist all departmental presidents of the faculty in addressing and redressing any academic irregularities as the need may arise.
  2. Shall advise **The Central Executive Council** and **The Parliament** on academic matters.
  3. Shall be chaired by **the Vice-President** of the Association.
  
7. 3. **Disciplinary Committee**
  1. Shall be set up only on the condition that **The Judiciary Council** is dissolved without replacement, and shall perform all the functions of **The Judiciary Council**.
  2. **The Chief Whip** shall chair this committee.
  
7. 4. **Editorial Committee**
  1. Shall assist **the Public Relations Officer** in information dissemination; in publicizing functions and programmes of the Association..
  2. Shall be responsible for the care of the faculty board.
  3. Shall not publish information that result in students' unrest in the faculty or in the school at large.
  4. Shall consist of **the Public Relations Officer** (chairman), **the Editor-in-Chief**, **Editorial crew**, and two senators.
  5. Shall be responsive to **the Central Executive Council**, **the Parliament**, and **the General Assembly**.
  
7. 5. **Financial Committee**
  1. Shall ensure the judicious spending of the Association's fund, and thereby have the power to check and demand for facts connected with the financial transactions of any of the arms of the Association.
  2. Shall have power to recommend to the parliament an increase in the budget or the budgetary allocation to offices of the Association whose duty shall be to accept or reject such recommendation(s) after having explored the urgency and importance of such an increase.
  3. Shall have in membership 1 member each from all department in the faculty **the Financial Secretary**, and **the Treasurer**; and shall be chaired by **the Speaker**.
  4. Shall determine modalities for the collection of any money from any member(s) of the Association.
  
7. 6. **Social Committee**
  1. Shall organize all cultural and social activities of the Association.
  2. Shall have **the Financial Secretary**, **Public Relations Officer**, **Director of Sports** and **Welfare Officer** of the Association and of each of the **Departmental Associations** and **1 honorable** as members and shall be chaired by **the Director of Socials**.
  3. Shall solicit for both internal and external financial assistance and sponsorship.

4. Shall present the budget proposal for programmes to **The Central Executive Council** and **the Parliament** through the chairman.

7. **7. Sport Committee**

1. Shall assist **the Director of Sports** of the Association, who shall chair the committee, in the effective discharge of his/her duty.

2. Shall monitor and keep records of the Association's properties, relating to his office, having the power to question any officer about the keeping or use of the Association's property in their respective offices.

3. Shall have **the Welfare Officer** as a member.

7. **8. Ad-hoc Committee**

1. Shall be the following:

1. Audit Committee

2. Caretaker committee

3. Electoral Committee

**1. Audit Committee**

1. **membership shall be pronounced by the congress and** Shall be chaired by **the Auditor-General** who is to be defined by **The General Assembly**.

2. Shall be responsible for auditing of the Association's account and the overall security of financial reports of **The Executive Council**.

3. Shall prepare and present the audit reports to **The Parliament** for final consideration.

4. **The Auditor-General** must be a man of good reputation, skilled in auditing and financial matters, with an attendance of at least two-third (2/3) of Congress meetings, being neither fresher nor direct-entry student.

**2. Caretaker committee**

1. Shall be held responsible by **the congress** for all transactions, programmes, information, events, situations prevalent, properties, etc, of the Association till the swearing-in of the new-executives; and shall have account audited by **the Audit Committee**.

2. All properties of the association, records, and all appurtenances shall be handed over to the caretaker committee immediately after the end of a tenure.

3. Shall see to the affairs of the association immediately after the end of a tenure, and shall be appointed at least 3weeks before the end of a tenure.

4. A tenure shall span through one academic session.

5. Membership shall be appointed by the congress not later than 3weeks before the end of a tenure

6. Shall be dissolved immediately after the swearing-in of the new executives

**General Rules**

1. All committees shall consist of at least one representative from each of the departments in the faculty who are neither in **The Central Executive Council**, **The Parliament**, **The Judiciary**, nor **Departmental Executives**.

2. All information demanded by any of the committees set up shall be responded to in not more than 48 hours from the time of demand.

3. Shall submit report immediately after the dissolution of **The Central**

**Executive Council and/or The Parliament.**

4. All receipts shall be in the custody of **the Financial Committee** or **the Speaker**.

**3. Electoral Committee**

1. See section 8.1

7. **9. Resignation and Cession**

1. Any member of any of the committees wanting to resign his membership shall so do by writing to **The Speaker** through **The clerk** and copy same to his departmental president through **The General Secretary** of his departmental Association.

2. **The Speaker** of the house shall inform **The Parliament** about the letter as in *section 7.9.1* above at a meeting following the receipt of such letter.

3. Any member of any of the committees shall be deemed to have forfeited his seat on receipt of his demand for resignation signed by at least two-third (2/3) members of **The Parliament** provided that such a demand for resignation contains cogent reasons for resignation.

4. Any member of any of the committees may forfeit his seat when considered so by **The Speaker** due to *section 7.9.1* above or as a result of non-performance of constituted duties.

5. Any member affected by sections **7.9.1**, **7.9.2**, **7.9.3**, and **7.9.4** above shall hand over all Association's property with him and render correct account thereof to **The Speaker** of **The Parliament** within three (3) days of vacating his seat.

6. A member of any of the committees shall be deemed to have ceased to be such upon a resolution passed by three-quarter (3/4) of the members at an ordinary meeting of such committee.

7. **10. Dissolution**

1. A committee shall stand dissolved after the performance of their constituted duty within the tenure in which it was set-up.

**8. ELECTIONS**

**8. 1. Electoral Committee**

1. Members shall be constituted by **the General Assembly** Congress who shall appoint two representatives from each department of the faculty, and appoint one of them as chairperson without prejudice to department or level.

2. Shall be thoroughly checked for credibility by **the Judiciary**, before, during and after the elections; after swearing-in, **the Judiciary** stands dissolved too,

to be replaced by another.

3. No member of the out-going **executive** and **parliament** shall be allowed to be member of **the Electoral Committee**.

4. Petition/objections shall be welcomed from any candidate(s) on or before screening exercise and the election, and shall be directed to **the Electoral Committee**; petition/objections after the elections shall be directed to **the Judiciary** which shall act as **the Election Tribunal Committee**.

5. The electoral committee shall follow the provisions of this constitution duly for all electoral procedures without any external or foreign laws, in case where there is need for such, the congress shall consider its provision and may adopt it if necessary, then document such which can later be reviewed by the parliament.

## 8. 2. Elections Procedure

1. **Election for 2014/2015 session shall hold in the second semester (rain), being**, subsequent Election shall be conducted immediately after resumption in the harmattan (first) semester of an academic session not more than 3 weeks of resumption.

2. The minimum CGPA for eligibility shall be 2.50, for the post of president, vice-president, General secretary and the speaker of the SRC.

3. On appointment of the electoral committee, **the Central Executive Council** and **the Parliament** stand dissolved exceptions to **the Judiciary, ad-hoc committees, etc**, and others as allowed to remain functioning by **the Electoral Committee**.

4. The elections shall be conducted, announced and new executives sworn into office in not more than four (4) weeks after the setting-up of **the Electoral Committee**; results shall be announced immediately after the election.

5. All offices of **the Parliament** and **the Central Executive** shall be based on elective procedures.

6. All financial members of the Association shall be entitled to vote and be voted for exceptions to freshers (including direct-entry students).

7. **The Electoral Committee** shall organize and effectively supervise the Association's elections.

8. **The Electoral Committee** shall determine the method and modalities for the screening exercise.

9. Any **Judiciary Council** member contesting for any post shall tender a resignation letter of his current post before campaign.

10. Members of the Association going on Industrial Training by the Second Semester of the Session shall not be eligible to contest for any seat whatsoever.

11. Within three (3) days of the elections, provision shall be given to contestants to deliver their manifesto to **the General Assembly** who may in turn raise questions or concerns; chairing this meeting shall be the duty of the chairperson of **the Electoral Committee** who shall to the best of his abilities keep all modalities of a Congress meeting.

12. All positions shall be without prejudice to any academic level, except Part one (1) students and direct-entry students in their first session in school.

13. The dean of the faculty or caretaker chairman or **The Lord Chancellor of the outgoing Judiciary** or anyone constituted in his stead shall swear-in the new **Central Executive Council** members, the new **Parliament** members, and any other newly elected officers of the Association.

14. Each contestant may have a representative as an observer of the election process during the election in the election venue but at a distance to the ballot

box as may be determined by the electoral committee.

8. 3. **Domination of Power**

1. **The Parliament** shall compose of four (4) elected representatives from each department of the faculty.

2. **The Executive Council** shall be composed of representatives from all the departments of the faculty in the following outlined ways:

1. The positions of **the Executive President, the Vice-President, and the General Secretary** shall not be contested for by the respective department of the outgoing person for two consecutive terms (exception to first year of reinstatement, this section should be referred to the parliament for re-consideration)

2. All other **Executive Council** positions shall be open to all the departments of the faculty.

3. **The Judiciary** shall be composed of one member from each department of the faculty following the following rules:

1. Interested persons shall submit a letter of interest to **the Parliament** within one (1) week following the inauguration of **the Executive Council and the Parliament Council**.

2. **The Parliament** shall consider the applications submitted and release the names of members of the Association considered valid and accepted taking note of *section 8.3.3* above and appoint two out of the member as the lord chancellor and registrar to the judiciary council.

3. Valid and accepted applicants shall form the body of **the Judiciary** and shall be inaugurated in the next sitting of **the Parliament** and presented to **the General Assembly** Congress at the next Congress meeting as constituted.

9. 2. **Oath of Office**

1. The following oath shall recited by anyone elected into **the Executive and Parliament Councils**:

*I ..... solemnly swear that I shall faithfully discharge my constitutional duties as the ..... of the Environmental Design and Management Students Association with honesty, saintliness and thorough accountability and shall defend, project and preserve the dignity of the constitution of the Environmental Design and Management Students Association to the best of my knowledge and ability, and shall willingly surrender myself to the legal implications of my deeds during my tenure in office.*

9. 3. **Finance**

1. The main sources of income of the Association shall be annual dues, fund-raising activities, donations, and any other means as approved by **the General Assembly** Congress.

2. **The Executive President, the Financial Secretary and the Treasurer** shall be signatories to the Association's account.

3. No withdrawal shall be made except on the orders and written notice of **the Speaker**, unless in any case considered an emergency by **the Executive President**.

4. In case of suspension or absence, upon a written letter to **the Parliament**, the bank reserves the right to allow two (2) out of the three signatories to withdraw money from the account.

5. Every member of the Association shall pay a specific amount (as specified by **the Executive Council**) as annual dues, and shall be subject to revision

from time to time by **the Executive Council**; collection of which shall be the responsibility of all members of **the Executive Council** and **the Parliament**.

6. The Banker of the Association shall be a commercial bank subject to approval by **the General Assembly**.

9. 4. **Honours and Awards**

1. Honour shall be given to students of the Association who have shown themselves of high integrity and commitment in their service to the Association.

9. 5. **External Elections**

1. **The Parliament** shall approve the candidature of any student(s) on the recommendation of **the Central Executive Council** in any **external election** of any organization to which the association is affiliated, after such student(s) shall have notified **the Parliament** through **the Executive President** in writing.

9. 6. **Tenure of Officers**

1. Without prejudice to any part of this constitution, the tenure of office of all elected members of all the arms of the Association shall be for one (1) academic year or session.

10. **CONSTITUTION SET-UP COMMITTEE**

10. 1. **Members**

1. Windapo Ayokanmi Phillip – Chairperson
2. Abdul-Sobor Lawal – Secretary
- 3.

10. 2. **MEMBERS OF THE CONSTITUTION REVIEW COMMITTEE 2014/2015 ACADEMIC SESSION.**

MEMBERS

<u>PORTFOLIO</u>	<u>DEPARTMENT</u>		
1. BAMGBOSE OLAJIDE JEREMIAH	CHAIRPERSON		BUILDING
2. TAIWO JESUTOOWO. J	SECRETARY		FINE-ART
3. ARIYO ADEBANJO. I	MEMBER		URP
4. EKUNDAYO EMMANUEL. E	”		URP
5. ABIONA AYOTOMIDE	”		QTS
6. AKINTOYE ADEOLA. A	”		QTS
7. ONIKE KEHINDE. M	”		BLD
8. OGUNRINDE IBRAHIM. A	”		EST MGT
9. EGBUJOH IBEH. I MGT	”		EST

10. ILEGIEUNO DELE A  
ARCHITECTURE

”

11. BABALOLA AHMED. A  
ARCHITECTURE

”

12. OLUWAGBESAN VICTORIA. O

”

FINE-ART

10. 2. Amnesty

1. No member of the **Constitution Set-up Committee/ constitution review committee** shall be held for whatever reason in connection with the set-up/review of this constitution, but are rather subject to the provisions in this constitution.

## 11. APPENDIX